



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, February 7, 2024 6:30 PM

Board of Library Trustees:
Amy Roth, President
Sophie Hahn, Vice President
Tanir Ami
Beverly Greene
John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to order: 6:33 pm

Present: Trustees Ami, Greene, Hahn and Roth.
Trustee Greene arrived at 6:41 pm

Absent: Trustee Selawsky.

Also Present: Tess Mayer, Director of Library Services; Henry Bankhead, Deputy Director; Alicia Abramson, Manager, Library Information Technology; Amanda Myers, Library Services Manager; Dan Beringhele, Supervising Librarian, North Branch; Eve Franklin, Administrative Secretary.

A. Public Comments: 0 speakers

B. Comments from Library Unions:

1. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
2. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
3. Public Employees Union, LOCAL 1 – 0 speakers

C. Comments from Board of Library Trustees

1. Trustee Roth – Sorry to have missed the Teen Poet Laureate event but so pleased about it.
2. Trustee Ami – Was not able to attend the Teen Poet Laureate event but was glad to see the reports and photos.
3. Trustee Hahn – Was not able to attend the Teen Poet Laureate event and is looking forward to the upcoming Berkeley Public Library Foundation’s Author’s Dinner event on March 3.

II. CONSENT CALENDAR

Action: M/S/C Trustee Ami/ Trustee Roth to adopt resolution #R24-063 to approve the consent calendar as presented.

Vote: Ayes: Trustees Ami, Hahn, and Roth. Noes: None. Absent: Trustee Greene & Selawsky. Abstentions: None.

A. Approve Minutes of the January 11, 2024 Special Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the January 11, 2024 Special Meeting of the Board of Library Trustees as presented with minor corrections.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-064 to approve the minutes of January 11, 2024.

Vote: Ayes: Trustees Ami, Hahn, and Roth. Noes: None. Absent: Trustee Greene & Selawsky. Abstentions: None.

B. Revised 2024 Berkeley Public Library Holiday & Early Closing Schedule **From:** Director of Library Services

Recommendation: Adopt the resolution approving the revised 2024 Berkeley Public Library Holiday & Early Closing Schedule.

Financial Implications: none.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-065 approving the revised 2024 Berkeley Public Library Holiday & Early Closing Schedule.

Vote: Ayes: Trustees Ami, Hahn, and Roth. Noes: None. Absent: Trustee Greene & Selawsky. Abstentions: None.

C. Contract: CivicMakers

From: Deputy Director of Library Services

Recommendation: Adopt a Resolution authorizing the Director of Library Services to execute a contract with CivicMakers for Library Technology Roadmap consulting services for an amount not to exceed \$110,000 from February 2024 through July 2024.

Financial Implications: see report.

Contact: Henry Bankhead, Deputy Director of Library Services

Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-066 authorizing the Director of Library Services to execute a contract with CivicMakers for Library Technology Roadmap consulting services for an amount not to exceed \$110,000 from February 2024 through July 2024.

Vote: Ayes: Trustees Ami, Hahn, and Roth. Noes: None. Absent: Trustee Greene & Selawsky. Abstentions: None.

D. Contract: Communico, LLC for the Communico Digital Publishing Platform

From: Manager, Library Information Technology

Recommendation: Adopt a Resolution authorizing the Director of Library Services to enter into a sole-source contract with Communico, LLC for the Communico Digital Publishing Platform in the amount of \$88,020 for three years.

Financial Implications: see report.

Contact: Alicia Abramson, Manager, Library Information Technology

Action: M/S/C Trustee Ami / Trustee Roth to adopt resolution #R24-067 authorizing the Director of Library Services to enter into a sole-source contract with Communico, LLC for the Communico Digital Publishing Platform in the amount of \$88,020 for three years.

Vote: Ayes: Trustees Ami, Hahn, and Roth. Noes: None. Absent: Trustee Greene & Selawsky. Abstentions: None.

III. ACTION CALENDAR

A. Budget Priorities for the FY2025 & FY2026 Biennial Budget Cycle

From: Tess Mayer

Recommendation: Adopt the resolution adopting budget priorities for the Library for the FY 2025 and FY 2026 biennial budget cycle.

Financial Implications: see report

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Hahn / Trustee Ami to adopt resolution #R24-068 adopting budget priorities for the Library for the FY 2025 and FY 2026 biennial budget cycle.

Vote: Ayes: Trustees Ami, Greene, and Hahn. Noes: None. Absent: Trustee Selawsky. Abstentions: Roth.

IV. INFORMATION CALENDAR

A. Staff Report – Update on North Branch

From: Dan Beringhele, Supervising Librarian

Action: Received

B. Monthly Library Director’s Report

From: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

The next regular meeting will be held March 6, 2024.

1. Recruitment for Trustee Selawsky replacement
2. Budget
3. Branch Stats
4. Land Acknowledgement Committee Presentation
5. Equity, Diversity, Inclusion Update

VI. ADJOURNMENT

M/S/C Trustee Roth / Trustee Ami to adjourn the meeting.

Vote: Ayes: Trustees Ami, Greene, Hahn, and Roth. Noes: None. Absent: Trustee Selawsky.
Abstentions: None.

Adjourned at 7:56 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of February 7, 2024 as approved by the Board of Library Trustees.

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Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. North Branch Presentation