



MINUTES
Berkeley Public Library - Board of Library Trustees Regular Meeting
Wednesday, March 6, 2024 6:30 PM

Board of Library Trustees:
Amy Roth, President
Sophie Hahn, Vice President
Tanir Ami
Beverly Greene
John Selawsky

I. PRELIMINARY MATTERS

A copy of the agenda packet can be found at <http://www.berkeleypubliclibrary.org/about/board-library-trustees>

A. Call to order: 6:35 pm

Present: Trustees Ami, Greene, Hahn and Roth.

Absent: Trustee Selawsky.

Also Present: Tess Mayer, Director of Library Services; Henry Bankhead, Deputy Director; Alicia Abramson, Manager, Library Information Technology; Amanda Myers, Library Services Manager; Dan Beringhele, Supervising Librarian, North Branch; Eve Franklin, Administrative Secretary.

B. Ceremonial Matters.

1. Trustee Hahn – Thank you to the Berkeley Library Foundation for another absolutely spectacular Authors Dinner.

C. Public Comments: 1 speakers

D. Comments from Library Unions:

2. SEIU, LOCAL 1021 (Community Services and PTRLA Units) – 0 speakers
3. SEIU, LOCAL 1021 (Maintenance and Clerical Units) – 0 speakers
4. Public Employees Union, LOCAL 1 – 0 speakers

E. Comments from Board of Library Trustees

1. Trustee Roth – Thank you to the Berkeley Public Library Foundation. The Authors Dinner was a wonderful event. The Library looked great.
2. Trustee Ami – It was a fantastic event; it was my first time attending. Everything was spectacular, we had a wonderful time.

II. CONSENT CALENDAR

Action: M/S/C Trustee Ami/ Trustee Hahn to adopt resolution #R24-068 to approve the consent calendar as presented.

Vote: Ayes: Trustees Ami, Greene, Hahn, and Roth. Noes: None. Absent: Trustee Selawsky. Abstentions: None.

A. Approve Minutes of the February 7, 2024 Regular Meeting

From: Director of Library Services

Recommendation: Adopt a resolution to approve the minutes of the February 7, 2024 Regular Meeting of the Board of Library Trustees as presented with minor corrections.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Ami / Trustee Hahn to adopt resolution #R24-069 to approve the minutes of February 7, 2024.

Vote: Ayes: Trustees Ami, Greene, Hahn, and Roth. Noes: None. Absent: Trustee Selawsky. Abstentions: None.

B. Fiscal Year 2024 Purchase Authorization in Excess of Director of Library Services' Granted Authority (Revised Vendor List)

From: Tess Mayer, Director of Library Services

Recommendation: Adopt the resolution authorizing the Director of Library Services to enter into fiscal year 2024 purchase agreements and approve payments to specified vendors for services encompassing utility, telephone and intranet/internet services, library materials, state taxes, professional services, and office supplies that may exceed the director's delegated spending authority of \$50,000 for services and \$100,000 for goods, materials, and equipment.

Financial Implications: see report.

Contact: Tess Mayer, Director of Library Services

Action: M/S/C Trustee Ami / Trustee Hahn to adopt resolution #R24-070 authorizing the Director of Library Services to enter into fiscal year 2024 purchase agreements and approve payments to specified vendors for services encompassing utility, telephone and intranet/internet services, library materials, state taxes, professional services, and office supplies that may exceed the director's delegated spending authority of \$50,000 for services and \$100,000 for goods, materials, and equipment.

Vote: Ayes: Trustees Ami, Greene, Hahn, and Roth. Noes: None. Absent: Trustee Selawsky. Abstentions: None.

III. ACTION CALENDAR

- A. Report on recruitment process to fill vacancy on Board of Library Trustees that will be created by the end of Trustee Selawsky's term effective May 16, 2024. The President of the Board of Library Trustees will appoint an ad hoc trustee nominating sub-committee to initiate the process.**

From: Tess Mayer

Recommendation: With the end of Trustee Selawsky's term occurring in mid-May, it is time to initiate the process to fill this vacancy. Under the revised Board of Library Trustees Vacancies Policy, the President of BOLT will appoint an ad hoc trustee nominating sub-committee to initiate the process. The Board will review supporting documents and publicity plan.

Financial Implications: none.

Contact: Tess Mayer, Director of Library Services

Action: President Roth appointed Trustee Greene to an Ad Hoc Trustee Nominating Sub-Committee to serve with the President and Secretary (Mayer).

IV. INFORMATION CALENDAR

- A. Equity, Diversity, Inclusion Manager Report**

From: Dia Penning

Action: Received

- B. Monthly Library Director's Report**

From: Tess Mayer, Director of Library Services

Action: Received

V. AGENDA BUILDING

The next regular meeting will be held April 3, 2024.

1. Budget
2. Land Acknowledgement Committee Report
3. Share Hub
4. Presentation to Council
5. Enumerate relationship between Library and COB

VI. ADJOURNMENT

M/S/C Trustee Ami / Trustee Greene to adjourn the meeting.

Vote: Ayes: Trustees Ami, Greene, Hahn, and Roth. Noes: None. Absent: Trustee Selawsky. Abstentions: None. Adjourned at 8:09 PM.

This is to certify that the foregoing is a true and correct copy of the minutes of the regular meeting of March 6, 2024 as approved by the Board of Library Trustees.

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Tess Mayer, Director of Library Services, acting as secretary to BOLT

Attachments:

1. Equity, Diversity, Inclusion Presentation